

FLAGLER COUNTY SPORT FISHING CLUB, INC
d/b/a FLAGLER SPORTFISHING CLUB
Amended By-Laws as of July 28, 2021

ARTICLE I- MEMBERSHIP

SECTION 1:

- a. The Flagler Sportfishing Club, (hereinafter referred to as “The Club”), will accept for membership any person 21 years of age or older, upon completion of an official club application form and payment of the fee described in Article II of these By-Laws.
- b. A membership in the club is a family membership and includes a spouse or significant other, and all children under the age of 21 years. Children under the age of 21 may not vote or hold office, although they may volunteer to serve on committees and can participate in all club sponsored events.
- c. Upon reaching the age of 21 years, any child of a member who desires to remain a member of the club must submit his/her own application and pay the required fee.

SECTION 2:

- a. Membership will be cancelled for non-payment of dues as set forth in Article II below.
- b. A member may be expelled from the club in the sole discretion of a majority of the Board of Directors for violation of club rules, serious misconduct during any club sponsored event, or for any act alleged to be detrimental to the club.
- c. Any member subject to possible expulsion must be served with written notice of the offense alleged, and must be given 14 days from the date of such service to respond to the Board in writing. The Board must render its decision regarding expulsion within 60 days of its receipt of such reply, or, in the event no reply has been received, within 60 days of the original service of notice upon the subject member.
- d. A determination of expulsion shall immediately terminate all rights of membership, including, but not limited to the right to receive prizes to which he or she might otherwise be entitled.
- e. In the event the Board elects not to expel, the member will be returned to full membership status, subject to the pro-rated payment of annual dues which may have become due during the determination process. Expulsion of an individual will not prevent his/her spouse/significant other from applying for membership as an individual, but any such application will be subject to Board approval.

SECTION 3: The Board of Directors may, by majority vote, bestow an Honorary Membership upon any individual deemed to have made extraordinary contributions to the promotion and/or improvement of the club. The Secretary shall inform the recipient by letter of the decision of the Board, and shall invite him/her to attend a membership meeting at which time the Honorary Membership shall be officially conferred upon them. Honorary Members shall be exempt from payment of annual dues, shall have no vote, and shall hold no office. However, they will be eligible to attend club membership meetings and events.

ARTICLE II- NATURE OF BUSINESS

The nature of the business to be transacted by this Corporation and the purpose of the Corporation is to promote the sport of fishing through educational, scientific, and literary activities, and fostering amateur sports competition and any other purposes and activities consistent with Section 501 (c)(3) of the Internal Revenue Code, or corresponding sections of any future federal tax code.

SECTION 1: Members shall pay annual dues as determined by the Board of Directors. In addition, commencing May 1, 2016, the Board may, in its sole discretion, require new members to pay an initiation fee.

SECTION 2: New members who submit their applications after April 30th will pay a pro-rated membership fee for the year, subject to a minimum amount to be determined by the Board of Directors.

SECTION 3:

- a. The amount payable for annual membership dues will be distributed to the membership in February and March of each year. Invoices for renewal memberships will be mailed during March and dues must be received by the club no later than April 30th.
- b. Any member whose dues are not paid by April 30th will be deemed delinquent, their membership shall be terminated, and they shall be ineligible to receive any prizes to which they would otherwise have been entitled. By way of example, any fish caught between January 1st and April 30th immediately preceding such delinquency will be ineligible for any recognition or annual prize.
- c. Notwithstanding the foregoing, exceptional circumstances for the non-payment of dues will be considered by the Board of Directors if a request is made by the member in writing. If reinstatement is granted, the member must pay the full amount of annual dues regardless of the month in which he/she is returned to full membership. In such event, fish caught between January 1st and April 30th of that calendar year will again be eligible for prizes, as will any fish caught after the date membership has been reinstated.

SECTION 4: All expenses and financial obligations of the club under One Thousand (\$1,000.00) Dollars, and all annual budget items, need only the express approval of a majority of the Board of Directors. Any expenditures or financial obligations of the club in excess of One Thousand (\$1,000.00), exclusive of annual budget items and charity donations, require a majority vote of all members present at the membership meeting at which the specific item or items are proposed. Notice of the proposed expenditure or obligation must be distributed to the membership at least 10 days prior to such meeting. Charity Donations may be increased (or decreased) based upon whether or not additional (or less) revenue was generated by the event.

SECTION 5: In the event of the dissolution of the club, assets shall be distributed only for one or more exempt purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

ARTICLE III- MEETINGS

SECTION 1: General membership meetings shall be held monthly throughout the calendar year, with the exception of the month of December. The dates of the monthly meetings shall be distributed monthly to the membership. Special membership meetings may be called at any time by the Board of Directors, provided special notice of such meeting is sent. Special notice shall also be required for all regular monthly membership meetings at which officers are to be elected. "Special Notice" shall mean notice distributed to the membership at least 10 days prior to such meeting.

SECTION 2: Any actions requiring a vote of the general membership shall be deemed approved if a majority of those present vote in favor. Officers shall be elected by majority vote of those members present and accepted absentee ballots in accordance with the procedures set forth in ARTICLE IV hereof.

SECTION 3: The Board of Directors shall meet at least once each month prior to the regular monthly membership meeting. Special Meetings may be requested by any Board member, but may only be called by the President or by any three Board members acting in concert. Notice of a special meeting must be sent via email or text. A majority vote of the directors present is required for any action.

SECTION 4: All meetings are to be conducted according to Roberts Rules of Order.

ARTICLE IV- OFFICERS: ELECTION AND REMOVAL

SECTION 1: The officers of the club shall be President, Vice President, Secretary, Treasurer, Quartermaster, Weighmaster, and Sergeant at Arms. All officers are also members of the Board of Directors.

SECTION 2: The election of officers shall be accomplished in the following manner:

- a. A Nominating Coordinator shall be appointed by the President to oversee the nominating process.
- b. A Nomination Box and nomination ballots shall be in place at both the March and April membership meetings, at which time any member may nominate himself or herself, or any other member, by placing the name of such person on such ballot, specifying the office for which he or she is being nominated, and placing the ballot in the Nominating Box. Nomination ballots will also be distributed to the membership in March for those wishing to mail in their choices for nominees. All mailed ballots must be received by the club prior to the April membership meeting.
- c. The Nominating Coordinator shall review all nominations to determine the qualifications of each candidate. A list of all qualified candidates, together with notice that the election of officers will take place at the May membership meeting, will be distributed to the membership in May, together with a form of absentee election ballot. Absentee ballots must be received by the club prior to the commencement of the May membership meeting. Any person who has been nominated but declines to seek office must notify the Nominating Coordinator prior to, or at the beginning of the May membership meeting.
- d. The Coordinator shall then present the slate of qualified candidates to the membership at the May membership meeting, specifying the office each is seeking. In the event that there have been no nominations for a particular office, nominations for such office(s) will also be accepted from the floor during said meeting, prior to voting.

- e. All nominees to be elected must be over the age of 21 years and a member in good standing for at least one year. **Any nominee for Treasurer or Quartermaster must agree that if elected he/she will consent to having a criminal background and credit check conducted at the expense of the club.**
- f. The election of Officers shall take place at the end of the May membership meeting. An Election Box together with election ballots shall be in place throughout the meeting. All voting will be by written ballot. Individual and Family Memberships are entitled to one vote per household.
- g. Officers shall be installed at the June membership meeting.

SECTION 3: All officers are elected for a term of two years but are eligible for re-election to succeed themselves for up to three additional one-year terms. Officers shall serve until their respective successors are duly elected or appointed and installed. An elected officer may choose to remain in their position, if there are no opponents, and at the discretion of the President, and will be allowed to run against any opponents for their position.

SECTION 4: Unless proper notice or acceptable reason is delivered to the President or to the Board of Directors, any officer who misses three consecutive regular membership or board of directors meetings, or whose actions are deemed by a majority of the Board of Directors to be detrimental to the club, shall forfeit his/her rights and position as both an officer and a director.

In the event an office becomes vacant, a successor shall be selected by majority vote of the Board of Directors to serve until the next annual election or until a special election is called by the Board of Directors.

SECTION 5: Yearly membership dues will be waived for all elected officers and their families during their term in office.

ARTICLE V- DUTIES OF OFFICERS

SECTION 1: President shall preside over all meetings at which he is present; shall appoint members of the Board of Directors, as set forth below; shall appoint special committees when deemed necessary; shall be an ex-officio member of all committees; shall vote only if his vote is needed to break a tie; shall assign tasks to Board members and shall maintain a close working relationship with the Board of Directors and club members; shall represent the club at public and official functions; shall be official spokesperson for the club; shall appoint an independent auditor to audit the financial affairs of the club at the end of each fiscal year; shall present an annual report to the membership at the end of each fiscal year outlining the activities and highlights of the previous year.

SECTION 2: Vice President shall assume the functions of the President should the President become incapacitated or otherwise be unable to perform his duties; shall preside over all meetings at which the President is not present; shall assist the President in all public and official functions; shall be official spokesperson for the club in the absence of the President; shall receive reports of committee chairmen.

SECTION 3: Secretary shall keep an accurate written record of all meetings and shall make available a complete copy of the minutes taken at each monthly members' meeting in time for distribution to the membership the following month. Minutes taken at the monthly Board of Directors meeting shall be distributed to the board members in a timely manner.

SECTION 4: Treasurer shall be responsible for receipt and disbursements of all funds, subject to the provisions of Article II, Section 4 hereof; shall keep accurate records of all banking transactions; shall give a financial report at all meetings of the Board of Directors and at all monthly membership meetings;

shall prepare an annual budget worksheet to be reviewed by the Board of Directors; shall prepare an annual Profit and Loss Statement; shall prepare an Annual Financial Statement for presentation to the general membership. The official club books can be maintained by a third-party bookkeeper. Any inquiries concerning the budget must be submitted to the President and Board members in writing and will be reviewed to determine their legitimacy.

SECTION 5: Weighmaster shall serve as chairperson of the Fishing Committee and official weighmaster at all club sponsored tournaments; shall keep current knowledge of all federal, state and local rules and regulations pertaining to all species of fish that qualify for club tournaments and records; shall determine locations for official club weigh stations and shall provide certified scales at each such location; shall, with the assistance of Fishing Committee members to be appointed by the President, promulgate and/or modify or amend Club Year Long Tournament Rules, which shall include a list of the locations of all official club weigh stations, and shall publish said rules to the general membership; shall, prior to each monthly meeting, collect weigh slips from each official weigh station and submit a timely monthly report to the Board of Directors and; shall maintain all weigh slips regardless of clarity or discrepancy; shall update, on a monthly basis, current standings for the Year Long Tournament and shall submit a monthly report to be distributed to the membership.

SECTION 6: Sergeant at Arms shall lead the membership in the Pledge of Allegiance at the commencement of each monthly meeting; shall keep order and decorum during all meetings by enforcing Roberts Rules of Order; shall be knowledgeable of all Club By-Laws.

SECTION 7: Quartermaster shall be responsible for obtaining all raffle items and for ordering and maintaining an inventory of all saleable items; shall maintain accurate records of all purchases and sales and shall turn over proceeds of sales to the club Treasurer on a timely basis.

ARTICLE VI- BOARD OF DIRECTORS

SECTION 1: At a minimum, the Board of Directors shall consist of all club Officers, and four additional directors to be appointed by the President to perform specific functions: Membership director, I T director, Social Media director, and Marketing director. The President, in his/her sole discretion may appoint such additional directors as he/she deems necessary to facilitate the orderly functioning of the club. Each board member, including Officers and Directors will sign a non-disclosure agreement to protect the confidentiality and preservation of privileged information.

SECTION 2: All Board Members appointed by the President may be removed by the President in his/her sole discretion. The term of all Board Members appointed by the President shall automatically expire with the end of the term of the President who appointed them, although nothing shall prevent the incoming President from continuing the term of any Director.

SECTION 3: Membership Director shall promote club membership; in an effort to enroll new members, shall attend, and/or enlist other club members to attend club or community functions at which non-members are likely to be in attendance; shall process and record all membership applications and shall be the primary custodian of all membership records; shall be responsible for the content of club membership applications; shall provide attendee (member and guest) sign-in sheets at all club membership meetings and shall endeavor to contact those persons signing to determine their interest in joining the club; shall coordinate with the Treasurer and the I T Director to maintain accurate membership information, and shall contact members who have not paid their dues to encourage them to continue their membership; shall be responsible for organizing and running a New Members Clinic twice each year.

SECTION 4: Marketing Director shall, with the assistance of club officers, directors and the general membership, develop and coordinate a list of potential annual club sponsors; promulgate and publish levels of sponsorships specifying the benefits of each such level, and disseminate such information to potential sponsors; insure that sponsors pay for their sponsorships; maintain frequent contact with committed and potential sponsors; provide the Board of Directors with periodic status reports.

SECTION 5: Social Media Director shall be responsible for the maintenance of the club Facebook account, and for the creation and maintenance of such future social media applications as may be approved by the Board. Maintenance shall include, but not be limited to: updating club photos and event information; posting current FWC rules, news and regulations; making periodic changes to cover photos to reflect appropriate seasonal images; Monitoring all social media accounts for inappropriate postings and derogatory comments; using his/her best efforts to increase views to the sites and positive responses thereto.

SECTION 6: IT Director shall be responsible for the information technology and computer systems that support the needs and goals of the club, and shall promulgate and disseminate to the Board, when requested, an overview of his/her current functions, computer programs, and data available.

SECTION 7: The foregoing descriptions of the duties and responsibilities of Directors are not meant to serve as absolute, unchangeable requirements, but rather as basic functions suited for current circumstances. In the event that future circumstances should require changes in any aspect of the functions of a specific directorship, such changes may be made by majority vote of the Board, or upon request of the Director, subject to Board approval, duly recorded, without the need for By-Law amendment.

SECTION 8: Yearly membership dues will be waived for all Board members during their term as a director.

ARTICLE VII-STANDING COMMITTEES

SECTION 1: Fishing Committee shall consist of three members, one of whom will be the Weighmaster who will serve as chairperson. The two other members need not be Board members, and shall be selected by the President to assist the Weighmaster with any of his/her duties as the need arises and as may be requested by the Weighmaster, including, but not limited to acting as substitute weighmaster at club tournaments, and picking up weigh slips from official club weigh stations. Those selected must possess knowledge of club tournament rules, as well as all local, state and federal regulations that pertain to all club tournament eligible species.

SECTION 2: By-Laws Committee shall be appointed by the President and shall consist of not less than three nor more than five members. The committee shall review the club By-Laws as circumstances dictate, but at a minimum of once during each presidential term, to ascertain whether rescission, modifications or additions are necessary or appropriate.

- a. If rescission, modifications or additions are deemed necessary or appropriate, the Committee shall prepare a draft thereof and deliver same to the individual members of the Board of Directors, either electronically or by mail, at least 10 days prior to the next regularly scheduled meeting of the Board. After discussion and possible changes to the draft, a vote will then be taken at said meeting to either approve or disapprove the proposed changes to the By-Laws. A majority vote of those directors present will be necessary for approval.
- b. If approved by the Board, a notice will be distributed to the membership stating that the Board of Directors has approved proposed changes to the By-laws and advising that a vote will be

taken at the next monthly membership meeting for membership approval of the proposed changes. At least 10 days prior to the next monthly membership meeting the proposed changes will be distributed to the membership. A majority vote of those members present at such meeting will be necessary for approval.

- c. Changes to the By-laws become effective upon approval by the membership. Notice that changes to the By-laws have been approved by the required vote of the membership, and are in effect, will be distributed to the membership and posted online. Printed copies of the changes will be made available to any member upon request.

SECTION 3: Additional Standing Committees may be established by majority vote of the Board of Directors. Any Standing Committee may be abolished or have their functions modified by majority vote of the Board of Directors

ARTICLE VIII- MISCELLANEOUS

SECTION 1: Fiscal Year.

The fiscal year of the club shall be from March 31st to April 1st unless changed by a majority vote of the Board of Directors.

SECTION 2: Additional Committees.

Additional committees may be created by the President who shall be responsible for the appointment of their members. Any committee member appointed by the President may be removed by the President in his sole discretion. The terms of all committee members shall end upon the expiration of the term of the President who appointed them, although nothing shall prevent the incoming President from continuing the term of any committee member.

SECTION 3: Official Club Publication.

An official club publication can be in the form of a newsletter, email or other form of media unless changed by majority vote of the Board. Information shall be distributed to the membership once each calendar month, and distributed to all club members (one copy per membership). Its format shall be subject to Board approval. Its content shall be determined by the editor, who shall be selected by the President subject to approval by a majority of the Board. The editor shall serve at the pleasure of the Board, shall be paid for his/her services at a salary approved by the Board, and shall be required to attend all Board and monthly membership meetings.

ARTICLE IX- CONFLICT OF INTEREST

SECTION 1 — PURPOSE. The purpose of the conflict-of-interest policy is to protect this tax-exempt organization's (Organization) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

SECTION 2 - DEFINITIONS

- a. **Interested Person.** Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

- b. Financial Interest. A person has a financial interest if the person has, directly or indirectly, through business, investments, or family:
1. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement.
 2. A compensation arrangement with the Organization or with any entity or with any entity or individual with which the Organization has a transaction or arrangement, or
 3. A potential ownership or investment interest in, or compensation Arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.
 4. Compensation includes direct or indirect remuneration as well as gifts or favors that are not insubstantial A financial interest isn't necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

SECTION 3 - PROCEDURES

- a. Duty to Disclose. In connection with actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.
- b. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested persons, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.
- c. Procedures for Addressing the Conflict of Interest.
 1. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
 2. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
 3. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
 4. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization best interest, for its own benefit, and whether it is

fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

d. Violations of the Conflict-of-Interest Policy.

1. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
2. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

SECTION 4. RECORDS OF PROCEEDINGS. The minutes of the governing board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

SECTION 5. COMPENSATION.

- a. A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

SECTION 6. ANNUAL STATEMENTS. Each director, principal officer, and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflict-of-interest policy.
- b. Has read and understands the policy.
- c. Has agreed to comply with the policy, and

- d. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities that accomplish one or more of its tax-exempt purposes.

SECTION 7. PERIODIC REVIEWS. To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit, or in an excess benefit transaction.

SECTION 8. USE OF OUTSIDE EXPERTS. When conducting the periodic reviews, as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

ARTICLE X-DISSOLUTION

Upon dissolution, the assets of the Corporation shall only be distributed for an exempt purpose as described in Section 501 (c)(3) of the Internal Revenue Code, or corresponding sections of any future federal tax code, or to the federal government, or to a state or local government, for a public purpose.

3. Except as expressly modified hereby, the Amended Bylaws of the Club dated July 31, 2021 shall remain in full force and effect. If there is any discrepancy between the provisions of this Amendment and the provisions of the Amended Bylaws dated July 31, 2021, the provisions of this Amendment shall control.

CERTIFICATION

The undersigned hereby certifies:

I am the duly elected and acting Secretary of the Flagler County Sportfishing

Club, Inc., d/b/a Flagler Sportfishing Club, a Florida corporation.

The foregoing By-Laws constitute the amended By-Laws of the corporation as duly adopted at a meeting of the general membership held on the day of September 7, 2021.

IN WITNESS WHEREOF I have hereunto subscribed my name on this date: _____

Signature:
